Meeting Minutes  
A&WMA Southern Section - Executive Board Meeting  
January 11, 2019, 10:00 am CST (11:00 am EST)

ATTENDEES: Anna Chappelle, Chris Hurst, Annie McIlwain, Spencer Edwards, Kyle Flowers, Richard Wales (sitting in for Jim Robbins), Ryan Ozment, Don Haynes, Pleas McNeel, Maya Rao

1. CALL TO ORDER  
   - December meeting minutes distributed on January 10, 2019.

2. SECRETARY’S REPORT  
   - Updates about annual report will be forthcoming.
   - A roster will be sent out with Board member contact information.

3. TREASURER’S REPORT  
   - Discussion about annual reports to be sent to IRS.
   - Pleas will send $ update

A motion to approve the December minutes, Secretary, and Treasurer Report was made by Chris Hurst. Motion was seconded by Kyle Flowers.

Motion carried unanimously.

4. COMMITTEE REPORTS  
   a. Chapters Reports:
      
      **AL – Spencer Edwards**
      - Planning on holding a regulatory update conference/workshop.
      - Officer elections are complete.

      **GA – Steve Ellingson**
      - Chapter monthly meeting held January 11, 2019.
      - Nominations for Chapter Vice-Chair – hoping to finalize election in February.
      - Planning regulatory conference for April in Atlanta.
      - Initial kickoff conference call will be Friday, January 18, 2019 to start planning process for SSAWMA Conference (Callaway Gardens, September 11-13, 2019)
      - Board members are invited to participate in SSAWMA Planning Conference Call – Steve will email phone number for call.

      **MS – Maya Rao**
      - Chapter meeting on Tuesday, January 8, 2019 with poor attendance, so it has been rescheduled to Tuesday, January 22, 2019.
      - Science fair program planning.
      - Goal to establish more committees (i.e. social media) and elect chairs for committees.

      **W/M TN – Don Haynes**
      - Nominations will open the week of January 14, 2019 for next year leadership elections.
      - In discussions to create a Memphis chapter.
**E TN – Richard Wales (unofficial)**

- Jim Robbins was elected as the new Chapter Chair at the end of December.
- Chapter Board meeting will be held the week of January 14, 2019.
- Chapter meeting will be held in February at Perma-Fix.
- Met with university students, but professor is on sabbatical causing a delay.
- Requested 501c(3) ID to get reduced registration rate ($150 registration if non-profit) for a booth at Tennessee Environmental Conference (March 18-20, Kingsport, TN).
- Planning to set up a scholarship for E TN.
- Proposed to realign boundaries between E and M TN to line up with TDEC regions.

**b. Education/Scholarship**

Maya Rao

- Planning to start the scholarship application program earlier this year to get a larger pool of candidates.

**c. Young Professional**

Ryan Ozment

- Request to tell YP’s about the YP website and to sign up for emails (updates will also be posted on the website).
- If anyone needs something posted on the website, let Ryan know.

**d. Membership**

Chris Hurst/Amy Vickery

- Enrollment is down in SSAWMA and national AWMA.
- Hoping to increase membership with beginning of the Memphis chapter.
- Total Membership (as of January 2, 2019): 199
- 7 renewed in December and 6 already in January.
- 4 expired in December:

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>State</th>
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<tbody>
<tr>
<td>Antoine</td>
<td>Melissa</td>
<td>GA</td>
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<td>Voshell</td>
<td>Bill</td>
<td>GA</td>
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<tr>
<td>Li</td>
<td>Yadong</td>
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<td>Mueller</td>
<td>Klarissa</td>
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**5. OLD BUSINESS:**

- **Chapter Nominations/Elections**
  - Reminder to send information of elections to Chris Hurst and Pleas McNeel.

- **2019 SS AWMA Board Meetings/Calls**
  - Using Skype business for Board meetings/calls (contact Chris with any questions) and new call-in number.

- **Goals for 2019**
  - Great progress with E TN Chapter.
6. NEW BUSINESS:

- 2019 Conferences and Restructuring Event
  - SSAWMA Conference will be held September 11-13, 2019 at Callaway Gardens – start sending out reminders.
  - GA Chapter will create a save-the-date email to be sent to each Chapter’s contact lists.

- W TN Section Formation
  - Interest from a group in Memphis to start a separate chapter.
    - Need at least 10 members before chapter becomes official.
    - Hoping to have an official Memphis chapter established in March 2019.
    - Bylaws will need to be revised to make the chapter official.
    - Planning to realign chapters in TN in accordance with TDEC regions.
    - Drawback to consider for Memphis Chapter: will diminish membership numbers for W TN Chapter (need to evaluate – will discuss on next call).

7. NEXT MEETING: February 8, 2019, 10:00am CST (11:00am EST)

8. ADJOURN