

**Minutes**  
**A&WMA Southern Section - Executive Board Meeting**  
**April 19, 2019, 10:00 am CST (11:00 am EST)**  
**Conference Call-in: 877-957-1160**  
**Meeting ID: 6445784**

Attendees: Rachel Bailey (on behalf of David Wright), Steve Ellingson, Chris Hurst, Heather Jones, Annie McIlwain, Pleas McNeel, Maya Rao, Jim Robbins, Kimberly Sanders, Amy Vickery, Richard Wales

**1. CALL TO ORDER**

Chris Hurst

Meeting Minutes and Agenda sent to the Board on Tuesday, April 16, 2019.

Motion to approve March 2019 Meeting Minutes and April 2019 Agenda by Chris Hurst. Motion was seconded by Kimberly Sanders.

**2. SECRETARY'S REPORT**

Annie McIlwain

No updates

**3. TREASURER'S REPORT**

Pleas McNeel

No updates

**4. COMMITTEE REPORTS**

a. Chapters

GA – Kimberly Sanders

- Had a very successful, well-attended A&WMA GA Chapter Spring Regulatory Conference on April 11, 2019
- Beginning planning for SS A&WMA Conference
  - Soliciting volunteers to assist – email Kimberly Sanders ([ksanders@wenck.com](mailto:ksanders@wenck.com))
  - Needs SS A&WMA logo (high quality)
- Will host brown bag luncheon meeting in June or July 2019

AL – Heather Jones

- Planning a dinner meeting at Port in Mobile around the end of May 2019
- Working on annual report
- Working on ramping up student chapters and young professionals

MS – Maya Rao

- Having annual air workshop at Butler Snow on May 1, 2019 – MS Chapter partners with MDEQ and Trinity Consultants
- May 15, 2019 springtime social at Watkins & Eager

W/M TN – Robin Ashe

- No report – no one on the call

#### E TN – Jim Robbins and Richard Wales

- Attended Tennessee Environmental Conference in Kingsport, TN
- Next chapter meeting
  - May 9 in Knoxville
  - Topic is ethics
  - Joint meeting with American Chemical Society and American Institute of Chemical Engineers
- Environmental Show of the South
  - May 15-17, 2019
  - Convention Center near Marriott in Downtown Chattanooga
  - Booked a booth in Chattanooga – come by the booth if you are there and help if you can
- Scheduling meetings/tours with TVA and may tour coal gasification plant or other facilities
- Working to schedule interesting meetings and grow the chapter

#### W TN (Memphis) Unofficial Chapter – Rachel Bailey

- Getting paperwork/petition and bylaws together to become a separate chapter
- Have elected board members (April Jones is Chair)
- Want to set up meetings to promote the local chapter
- On track to become official chapter before the end of this year

#### b. Education/Scholarship

Maya Rao

- Scholarship applications due by June 22, 2019
- Two \$1,500 scholarships
- MS Chapter did science fair judging

#### c. Young Professional

Ryan Ozment

- No report – not in attendance

#### d. Membership

Amy Vickery

- Total Membership = 233
- 24 new members
- See Amy's email from April 19, 2019 for full list of expiring and new/renewed memberships

### 5. OLD BUSINESS:

- SS A&WMA Conference – Steve Ellingson
  - Having calls every two weeks on Friday at 10AM for planning
  - Want to involve others in planning if interested
  - Assigning chapter members to-do list items and target dates
  - Asking for suggestions on advertising and marketing for the conference
- Membership Outreach
  - To help facilitate outreach, Chapters Directors are reaching out to members and potential new members
- Banners/Table Materials for each Chapter
  - Chris Hurst believes it would be best to allocate money for each Chapter to buy their own banners/table materials instead of shipping a SS A&WMA booth between chapters

- Annual Reports (insurance coverage payments)
  - A future petition to formalize insurance coverage for Board of Directors for SS A&WMA will be made during next month's meeting

#### **6. NEW BUSINESS:**

- Leadership conference report
  - A&WMA is in sound shape
  - \$667,000 is current cash condition
  - Membership is holding steady (around 4,800 members)
  - Considering establishing a formal mentoring program – mentoring young professionals and mentoring new officers/board members
  - Bylaws review committee may be needed in next few months to ensure we are not lacking required language pertaining to non-profits
  - Idea to expand education chair activity to local level webinars
    - Purchase the national A&WMA webinar and share it regularly (education chair role, brown bags, etc.)
    - Potentially made education chair position more of a committee instead of just one person
- Southern Section Bylaws update
  - Need to add in W TN Chapter and define TN Chapter territories/counties
  - Fine-tune language about national and international memberships
  - Plan to review bylaws and finish it up by June or July 2019
- Seed funding for W TN (Memphis) Chapter
- Other topics
  - Richard Wales – lapel pins are available through A&WMA's online store and will email information about the pins

**7. NEXT MEETING:** May 10, 2019, 10AM CST / 11AM EST

**8. ADJOURN**