

**Minutes**  
**Southern Section A&WMA Conference Call**  
**October 10, 2013**

PRESENT: Julie Aslinger, Kelly Blackwood, Shelly Forbes, Andrea Gardiner, Richard Holland, Chris Hurst, Pleas McNeel, Joan Sasine, Larry Spann, and Justice Manning

The meeting was called to order by Julie Aslinger at 1:03 p.m. CDT.

**Consent Agenda:** No changes. Approved as is (see attached).

**SECRETARY'S REPORT**

See Consent Agenda

**TREASURER'S REPORT**

<b>Total Funds</b>	<b>\$17,386.40</b>
<b>Investment</b> CD at First Tennessee	\$10,348.25
<b>Available Balance</b>	<b>\$7,038.15</b>

**COMMITTEE REPORTS**

**Section**

Julie: The draft final amount made during the Southern Section Meeting was \$16,748, to be confirmed by Donna Clark, Chapter Treasurer. Discussed some sort of central file storage location for Section Files, e.g., Drop Box or similar share site to maintain the files. Julie asked how the final reported information from the Annual Meeting is shared with the Section. The Section discussed file management if Drop Box is used by all the chapters. Also, there was discussion on preparing a lessons learned report in the future after each Annual Meeting. Justice Manning announced that Dallas Baker is the new president-elect for A&WMA. The presentations from the conference were posted on the A&WMA Southern Section website. Justice is going to send out another email with the link in it.

**AL Chapter**

Larry Spann: The Chapter had the air regulatory update on Oct 3, 2013. It was successful and over 200 people attended. ADEM did a great job filling the speaker podium with great speakers. The next board meeting will be Oct. 29. The meeting will be to discuss the 2014 conference. The Board is looking at Birmingham locations versus the coast. The Alabama Board asked if there could be a conference call, open to all interested members, to discuss planning for the Annual conference. This discussion

could result in a good record of lessons learned. The proceeds for the air regulatory update will help with moving forward with the conference planning as well as other initiatives, such as the scholarships to college students and the ability to grant funding for two science teachers.

### **GA Chapter**

Chris: The fall environmental conference will be October 24. This conference will be held at Georgia Power Company McGill Auditorium in Atlanta. Keynote speaker will be Pedro Cherry from Georgia Power. The theme is environmental and economic affairs. Registration is a little low, but they are working on recruiting more people to attend. The Chapter is planning a holiday social in the middle part of December. Also, the chapter will start the process of nominating and electing Chapter officers and recommend a nominee for Vice Chair to the 2014 Section board.

### **MS Chapter**

Kelly: The chapter is working on a member luncheon in November and the topic will be on energy. It is being planned for about 1.5 hours. There will be a planning board meeting Monday, Oct 14. The Chapter is planning to have a member luncheon with a speaker in Downtown Jackson in November or early December, but the date is to be determined. It will be the final event for the year.

### **E TN Chapter**

No Report.

### **W/M TN Chapter**

No report. Julie asked about how often board meetings are held by other chapters. In GA, meetings are one time per month either in person prior to a Brown Bag lunch or on the phone. MS does it by phone once a month. AL has meetings every 2-3 months. Julie suggested that the M/W TN board have monthly meetings; she will contact Arup.

### **Education Committee**

Pleas: Pleas has been working with Jackson State to reestablish the student A&WMA chapter. Some of the students are working on the EPA proposal to participate in the student competition. Three different departments are part of the group of interested students. Pleas asked if he had any outstanding commitments; Justice stated the only one he could remember was to update the contact list for university scholarship applications. Larry asked how outreach can be done to establish student chapters. Pleas said A&WMA was going to do a webinar for how to reach out to students better. Pleas is trying to get in touch with National folks that are working with student chapters. Andrea discussed starting a student chapter for undergrads at Vanderbilt.

### **Membership**

(See Consent Agenda) Dallas has been the Association membership chair and much emphasis is being placed on student chapters and young professionals.

## **Young Professionals**

No report.

## **NEW BUSINESS**

- a. Dallas Baker is the new President-Elect for 2014 for A&WMA. Members should be notified by a separate email.
- b. The nominating committee needs to be appointed for the 2014 vacant board positions. Justice will put together a list of what positions require filling and get the vacancy list to Julie within the next week.

## **OLD BUSINESS**

- α. The bylaws proposed revisions have been mailed to members for their consideration and voting. Once the approval is received, then the revised bylaws will be sent to Headquarters and will be posted on the website.

The next call is **scheduled for November 14, 2013 for 1 p.m. CDT (2 p.m. EDT).**

The meeting was **adjourned** at approximately 2:06 p.m. CDT.

## **ACTION ITEMS:**

1. Donna Clark to confirm surplus from the Annual Meeting and distribute to the Chapter and Section.
2. More investigation is needed to determine how to establish a central repository for Section files regarding the Annual meeting and other Section actions. (Julie has begun.)
3. Julie, or designate, to establish a conference call for the express purpose of discussing items to be considered for planning an Annual Meeting. Lessons Learned should be a logical outcome of such a call.
4. Justice to send members an email about Dallas Baker's election as president-elect of A&WMA and, in a separate email, tell the members that the presentations from the conference in Nashville are on the website.
5. Justice to send Julie the list of what board positions need to be filled for 2014. (Done)
6. Pleas is to update the scholarship contact list for universities within the Section, and to the extent possible, for student chapters/advisers and share with the chapters.

**October 10, 2013**  
Consent Agenda  
Southern Section A&WMA

Item #1: Secretary's Report and Meeting Minutes

Minutes of the September meeting were distributed on October 7 for comment with a request to submit any changes/comments by Monday, October 14; minor changes were made under the AL Chapter report and the first item under old business.

Item #2: Treasurer's Report

<b>Total Funds</b>	<b>\$17,386.40</b>
<b>Investment</b> CD at First Tennessee	\$10,348.25
<b>Available Balance</b>	<b>\$7,038.15</b>

Item #3: Committee Reports

1. [Section report by Chair]
2. [Alabama Chapter]
3. [GA Chapter report]
4. [MS Chapter report]
5. [E TN Chapter report]
6. [W/M TN Chapter report]
7. **Education/Scholarship:**
8. **Young Professional**
9. **Membership report:** The number of members at the end of September was 222, a **decrease** of 7 from August. Justice has written headquarters again regarding correcting a number of member reporting inconsistencies that have been existent for several months. The **Board** needs to give some attention to means to **stem** the continuing decline in membership in the Section. From past experience personal contact appears to be the most effective means.

Item #4: Old Business

- β. The Board approved Section bylaw amendments have been sent to the Committee and we are awaiting comments from one member. Upon receipt of any comments the revised bylaws will be sent to the membership for approval. If approved, copies will be effective upon approval, sent to HQ, and posted on the web site.

Item #5: New Business

- a. The Association's new President-Elect is our own Dallas Baker, Secretary of the MS Chapter.

Item #6: Next Meeting Date and Time

Next Call is scheduled November 14 at 1:00 p.m. CDT (2 p.m. EDT).