

Minutes
Southern Section A&WMA Conference Call
December 11, 2014

PRESENT: Dallas Baker, Steven Burns, Andrea Gardiner, Chris Hurst, Tom Lotz, Maya Rao, Joan Sasine, Shelby Stringfellow, Justice Manning; guest, Hayleigh Barlar, incoming chair AL Chapter

The meeting was called to order by Shelby Stringfellow at 1:03 p.m. CDT.

Consent Agenda: Approved, subject to one change (see attached).

TREASURER'S REPORT

Total Funds	\$19,924.85
Investment CD at First Tennessee	\$10,358.61
Available Balance	\$9,566.24

COMMITTEE REPORTS

Section

This is the last meeting of the year. Shelby thanked the members for their participation this year.

AL Chapter

The Chapter is working on finalizing the numbers from the conference. The results were good, but details are to follow. The Chapter has worked at establishing the University of AL student chapter, who had their first meeting November 12. They have submitted the charter paperwork and the A&WMA board will review the charter in January.

GA Chapter

The Chapter had its December brownbag, Friday, Dec. 5 and Erika White, EPA, presented on EPCRA. The next planned event will be on January 9th. It will be a joint meeting with the Association of Women Environmental professionals – Beth Blalock, GA EPD, will be speaking about brownfields.

MS Chapter

The Chapter board met December 10. The chapter is in good financial health and hopes to present healthy scholarships next year. They are working on YP presence at the next Section conference. The Chapter is completing officer elections. There will be a Jan 28 lunch meeting at Trinity Consultants with a DEQ regulator discussing 112(R) of the Clean Air Act. A new director to replace Maya Rao has been selected subject to approval of the Section Board. A goal-setting, face-to-face meeting is scheduled for January 23 to do planning for the New Year. The Chapter is submitting paperwork to receive a Local Unit performance award. The Director nominee will be presented under New Business.

E TN Chapter

No Report.

W/M TN Chapter

No report.

Education Committee

No report.

Young Professionals

No report.

Membership

Section membership decreased by 2 members during October, but student membership is up to 42 members. This means that our older members are "dropping like flies." Justice, as Membership Chair, needs to do more follow-up on lapsing members.

NEW BUSINESS

The Mississippi Chapter presented the name of Desiree Howell as a new Director for the Section (2015-2016). This is because Maya Rao is nominated as Vice Chair from the Mississippi Chapter and cannot hold two positions on the Section Board. Dallas moved to approve Desiree's appointment. A second was received; the motion was voted and approved.

OLD BUSINESS

- a. Justice has not updated the Check List for posting. This will be done by the first of the New Year.
- b. Returns on the voting have been a little slow. As of Tuesday, December 9, 20 ballots have been received. This is only about 8 %, a good bit less than last year's returns. Shelby requested that the ballot be resent.
- c. Shelby wants the Board to consider the use of Constant Contact, which the AL Chapter used for tracking registrants for this year's Annual Meeting, as a possible tool for use at future Annual Meetings. Justice mentioned information on another tool, Cvent, that is available, but expensive.

The next call is **scheduled for January 8, 2015, for 1 p.m. CST (2 p.m. EST).**

The meeting was **adjourned** at approximately 2:07 p.m. CDT.

Action Items:

1. AL Chapter to finalize financial report on Annual Meeting held in September.
2. Justice to send reminder about voting for 2015 officers (**Done**; in Newsletter).
3. AL and W/M TN Chapters to hold/complete Chapter elections ASAP.
4. Justice to finalize and post the Lessons Learned check list on the web site for future reference for chapters hosting the Annual Meeting.
5. Justice to announce the results of voting to the Board, as well as candidates (**Done**).
6. Justice to contact all 2014 lapsed, non-renewed members for follow-up.

December 11, 2014

Consent Agenda Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Minutes of the November meeting were sent to the Board on December 3 with a request to have any comments by December 10; sent for posting on the Section web site.

Item #2: Treasurer's Report

Total Funds	\$19,924.85
Investment CD at First Tennessee	\$10,358.61
Available Balance	\$9,566.24

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. **Education/Scholarship:**
- h. **Young Professional:**
- i. **Membership report:** Section membership decreased by 2 members during October but student membership is up to 42 members. This means that our older members are "dropping like flies." Justice, as Membership Chair, needs to do more follow-up on lapsing members.

Item #4: Old Business

- b. **Check List for Host Chapters for planning Annual Meeting.** Justice has not updated the Check List for posting. This will be done by the first of the New Year.
- c. Returns on the voting has been a little slow. As of Tuesday, 20 returns have been received. This is only about 8 %, a good bit less than last year's returns.

Item #5: New Business

- a. Shelby wants the Board to consider the use of Constant Contact, which the AL Chapter used for tracking registrants for this year's Annual Meeting, as a possible tool for future Annual Meetings use. ~~Justice is gathering information on another tool that is available.~~ Since Scott Sanders had to take early leave no progress was made on this item.

Item #6: Next Meeting Date and Time

Next Call is to be decided by the Board under the leadership of the incoming chair, Chris Hurst.