

**MINUTES  
SOUTHERN SECTION A&WMA CONFERENCE CALL  
NOVEMBER 16, 2016**

**PRESENT**

Kelley Spence, Andrea Gardiner, Dallas Baker, Joan Sasine, Wade Bice. <sup>1</sup>

**CALL TO ORDER**

The meeting was called to order by Andrea Gardiner at approximately 2:35 p.m. CDT and roll was called.

**CONSENT AGENDA**

See attached.

**SECRETARY'S REPORT**

See Consent Agenda. A draft copy of the October Meeting Minutes was provided to the Board; however, a quorum was not present, so the Board did not vote to approve the minutes .

**TREASURER'S REPORT**

See Consent Agenda.

**COMMITTEE REPORTS**

- **Section Report:** No report.
- **Alabama Chapter:** Update provided by Wade Bice.
  - Chapter elections will be held in December.
  - Had meeting last month, wrapped up most activities for the year.
  - The Chapter is planning a student chapter job fair – targeting April/May.
  - Spring land/air update planning – targeting mid to late April, likely will be in Montgomery.
  - Joan noted that the Georgia Chapter is planning to have their Spring update in April and usually get a lot of Alabama people; she suggested coordinating to make sure the meetings are not scheduled on the same date.
- **West and Middle TN Chapter:** Update provided by Andrea Gardiner.
  - Chapter members continue to work on planning for the 2017 conference. the meeting will be held at the Music City Sheraton on September 20-22.
    - Working on assigning committees
    - Have a member that volunteered to do some graphic design work

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<sup>1</sup> The members present do not represent a quorum.

for the logo and meeting materials.

- A meeting on the topic of natural gas powered cars is scheduled for November 30 and will be held in middle TN.
- The Chapter elections will be held before the end of November. There is a push to get TDEC employees more involved in the Chapter.
  
- **Mississippi Chapter:** Dallas provided the report for the MS Chapter.
  - A YP social event is scheduled at the Cathead Distillery tomorrow (11/17).
  
- **Georgia Chapter:** Joan Sasine provided the report for the GA Chapter.
  - The last brown bag will be held on Dec. 9 on the topic of per- and polyfluorinated alkyl substances (PFAS); the meeting will also be a holiday party.
  - Have a slate of nominees for upcoming elections, going to board for approval on Friday (11/18) and out to the membership on Monday (11/21), plan to finalize and be able to announce new people at brown bag on Dec. 9
  
- **Education/Scholarship:** No report.
  
- **Young Professional:** No report.
  
- **Membership:** Justice Manning provided the report after the conference call via email.
  - Membership status for the end of Oct. is as follows:
    - Members = 234 (decrease of 10 from September)
    - Lapsed during Oct. = 4 (with several pending)
    - New during Oct. = 5
    - Renewed during Oct. = 7
    - Justice noted that there are still discrepancies with the membership numbers reported by HQ.
  
- **International:** Dallas Baker provided the report.
  - There is currently a call for abstracts for the annual conference in Pittsburgh; due Nov. 22. Encourage people you know to submit abstracts.
  - There are several upcoming events:
    - Webinars – project management
    - Live event – EPA/AWMA info exchange at Research Triangle Park
    - Training – vapor intrusion on December 6-7.
    - International is in the process of changing their management software which should improve functionality, accuracy and efficiency. It should be online in January 2017.
  
- **Conference Update:** estimate profit at about \$14,000; but still in process of finalizing.
  
- **Website Training:** website training occurred on November 4.
  
- **Other Topics:** there were no other topics brought up for discussion.
  
- **Form a Nominating Committee:** No update.

- **Administrative Help**: No update
- **NEXT MEETING**: December 14, 2016 at 2:30 pm CST.

The meeting was adjourned at approximately 2:55 pm.

**ACTION ITEMS**

Item:	Responsible:
None	

**ATTACHMENT 1**  
**CONSENT AGENDA**

**November 16, 2016**  
**Consent Agenda**  
**Southern Section AWMA**

Item #1: Secretary's Report and Meeting Minutes

Past meeting minutes have been posted to the website (<http://www.ss-awma.org/minutes.html>).

Item #2: Treasurer's Report

Total Funds	\$13,539.49
Investment (CD at First Tennessee)	\$10,379.35
<b>Available Balance</b>	<b>\$3,160.14</b>

Dues reimbursements back to Chapters will be completed within the next couple of weeks. The original breakout schedule provided by Stephanie will be followed, unless otherwise instructed.

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. Education/Scholarship
- h. Young Professional
- i. Membership report
- j. A&WMA International Report

Item #4: Old Business

Item #5: New Business

Item #6: Next Meeting Date and Time

December \_\_, 2016 at 2:30 pm.