MINUTES
SOUTHERN SECTION A&WMA CONFERENCE CALL
NOVEMBER 16, 2016

PRESENT
Kelley Spence, Andrea Gardiner, Dallas Baker, Joan Sasine, Wade Bice. ¹

CALL TO ORDER
The meeting was called to order by Andrea Gardiner at approximately 2:35 p.m. CDT and roll was called.

CONSENT AGENDA
See attached.

SECRETARY’S REPORT
See Consent Agenda. A draft copy of the October Meeting Minutes was provided to the Board; however, a quorum was not present, so the Board did not vote to approve the minutes.

TREASURER’S REPORT
See Consent Agenda.

COMMITTEE REPORTS

- **Section Report:** No report.

- **Alabama Chapter:** Update provided by Wade Bice.
  - Chapter elections will be held in December.
  - Had meeting last month, wrapped up most activities for the year.
  - The Chapter is planning a student chapter job fair – targeting April/May.
  - Spring land/air update planning – targeting mid to late April, likely will be in Montgomery.
  - Joan noted that the Georgia Chapter is planning to have their Spring update in April and usually get a lot of Alabama people; she suggested coordinating to make sure the meetings are not scheduled on the same date.

- **West and Middle TN Chapter:** Update provided by Andrea Gardiner.
  - Chapter members continue to work on planning for the 2017 conference. The meeting will be held at the Music City Sheraton on September 20-22.
    - Working on assigning committees
    - Have a member that volunteered to do some graphic design work

¹ The members present do not represent a quorum.
for the logo and meeting materials.

- A meeting on the topic of natural gas powered cars is scheduled for November 30 and will be held in middle TN.
- The Chapter elections will be held before the end of November. There is a push to get TDEC employees more involved in the Chapter.

- **Mississippi Chapter:** Dallas provided the report for the MS Chapter.
  - A YP social event is scheduled at the Cathead Distillery tomorrow (11/17).

- **Georgia Chapter:** Joan Sasine provided the report for the GA Chapter.
  - The last brown bag will be held on Dec. 9 on the topic of per- and polyfluorinated alkyl substances (PFAS); the meeting will also be a holiday party.
  - Have a slate of nominees for upcoming elections, going to board for approval on Friday (11/18) and out to the membership on Monday (11/21), plan to finalize and be able to announce new people at brown bag on Dec. 9

- **Education/Scholarship:** No report.

- **Young Professional:** No report.

- **Membership:** Justice Manning provided the report after the conference call via email.
  - Membership status for the end of Oct. is as follows:
    - Members = 234 (decrease of 10 from September)
    - Lapsed during Oct. = 4 (with several pending)
    - New during Oct. = 5
    - Renewed during Oct. = 7
    - Justice noted that there are still discrepancies with the membership numbers reported by HQ.

- **International:** Dallas Baker provided the report.
  - There is currently a call for abstracts for the annual conference in Pittsburgh; due Nov. 22. Encourage people you know to submit abstracts.
  - There are several upcoming events:
    - Webinars – project management
    - Live event – EPA/AWMA info exchange at Research Triangle Park
    - Training – vapor intrusion on December 6-7.
    - International is in the process of changing their management software which should improve functionality, accuracy and efficiency. It should be online in January 2017.

- **Conference Update:** estimate profit at about $14,000; but still in process of finalizing.

- **Website Training:** website training occurred on November 4.

- **Other Topics:** there were no other topics brought up for discussion.

- **Form a Nominating Committee:** No update.
• **Administrative Help**: No update

• **NEXT MEETING**: December 14, 2016 at 2:30 pm CST.

The meeting was adjourned at approximately 2:55 pm.

**ACTION ITEMS**

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<tr>
<th>Item:</th>
<th>Responsible:</th>
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ATTACHMENT 1

CONSENT AGENDA
November 16, 2016
Consent Agenda
Southern Section AWMA

Item #1: Secretary’s Report and Meeting Minutes

Past meeting minutes have been posted to the website (http://www.ss-awma.org/minutes.html).

Item #2: Treasurer's Report

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<tr>
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<tbody>
<tr>
<td>Total Funds</td>
<td>$13,539.49</td>
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<tr>
<td>Investment (CD at First Tennessee)</td>
<td>$10,379.35</td>
</tr>
<tr>
<td><strong>Available Balance</strong></td>
<td><strong>$3,160.14</strong></td>
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Dues reimbursements back to Chapters will be completed within the next couple of weeks. The original breakout schedule provided by Stephanie will be followed, unless otherwise instructed.

Item #3: Committee Reports

a. [Section report by Chair]  
b. [Alabama Chapter]  
c. [GA Chapter report]  
d. [MS Chapter report]  
e. [E TN Chapter report]  
f. [W/M TN Chapter report]  
g. Education/Scholarship  
h. Young Professional  
i. Membership report  
j. A&WMA International Report

Item #4: Old Business

Item #5: New Business

Item #6: Next Meeting Date and Time
December __, 2016 at 2:30 pm.