

**MINUTES
SOUTHERN SECTION A&WMA CONFERENCE CALL
APRIL 20, 2016**

PRESENT

Dallas Baker, Wade Bice, Betty Ruth Fox, Andrea Gardiner, Desiree Howell, Tom Lotz, Maya Rao, Joan Sasine, Don Sodersten, Kelley Spence, and Laura McCarthy¹

CALL TO ORDER

The meeting was called to order by Maya Rao at 2:32 p.m. CDT and roll was called.

CONSENT AGENDA

See attached.

SECRETARY'S REPORT

See Consent Agenda. The March Meeting Minutes were provided to the Board prior to the April Meeting. The Minutes were approved by a vote with minor edits suggested by Kelley Spence.

The Section is in the process of updating its website; meeting minutes will be made available on the website once the updates are complete.

TREASURER'S REPORT

See Consent Agenda.

COMMITTEE REPORTS

- **Section Report:** No report.
- **Alabama Chapter:** Wade Bice provided the report for the AL Chapter.
 - The AL Chapter completed their annual report.
 - The University of Alabama student chapter has held two events recently.
 - The AL Chapter is planning a dinner meeting in Mobile during the first week in May and dinner meeting during June in Montgomery, at a minor league baseball game, piggy-backing on to the upcoming ADEM Meeting. Maya will provide a copy of the event brochure to the Board.
- **Georgia Chapter:** Joan Sasine provided the report for the GA Chapter.
 - The Regulatory Update conference was held on March 29, 2016 and was a successful event with approximately 80 attendees. The Chapter earned approximately \$3000 and will use the profits for scholarships.

¹ The members present represent a quorum.

- The GA Chapter is planning a Brown Bag lunch on May 13 and a joint networking event on May 10.
- The GA Chapter is working on finalizing a venue for their annual conference in October.
- **Mississippi Chapter:** Betty Ruth Fox provided the report for the MS Chapter.
 - The MS Chapter is in the process of planning the Southern Section annual meeting which will be held in September in Biloxi.
 - The MS Chapter partnered with the MS Bar Association on a recent event which had a good attendance of 40 people.
 - The MS Chapter is partnering with Butler Snow for an event on 4/28 on air topics.
 - The MS Chapter is planning an event which will be held on June 15. This event will be a question and answer event with regulators. The Chapter will solicit questions from members before the event and the regulators will have the opportunity to answer them.
- **East TN Chapter:** No report.
- **West and Middle TN Chapter:** Don Sodersten provided the report for the W/M TN Chapter.
 - A Lunch and Learn on the topic of leak detection was held recently with attendance of approximately 30 people.
 - A brown bag lunch on the topic of natural gas powered cars is being scheduled for July.
 - Two scholarships, each for \$1,500, will be awarded by the Chapter. Lipscomb University and TSU are being added to the list of schools to send applications.
- **Education/Scholarship:** Maya Rao provided the report.
 - Pleas McNeel sent out the application to the list of schools. The MS Chapter will award one \$1,500 scholarship and the Southern Section will award one \$1,500 scholarship.
- **Young Professional:** Laura McCarthy provided the report.
 - Laura is working on getting an updated list of all the YP members, planning YP-centered events in conjunction with the upcoming conferences, and marketing more directly to YPs.
- **Membership:** Justice Manning provided the membership report prior to the meeting, which Maya relayed to the Board as follows:
 - For March the Section has 265 members enrolled, which is an increase of 13 over the February report. It is also 7 more than were enrolled in January. Again the numbers are inconsistent and HQ is not forthcoming on reasons as to how such happens. For example, we had no Renewals in March but we had 21 members whose dues were in arrears, and thus dropped from the rolls. By itself that would have resulted in a member enrollment of 231 but we had new members, which would have brought the rolls back to 243. Justice has not had time to analyze the other potential reasons for this, e.g., whether duplicate entries were made. This will be done before the next meeting and any truly lapsed members will be sent a reminder that we miss them and encourage renewal of their membership.
- **International A&WMA:** Dallas Baker provided the report.

- A recent webinar on Risk Management Planning had a good turnout.
- The leadership training academy was held last weekend in Pittsburgh.
- An upcoming webinar series on air topics will be held on April 27, May 4, and May 11.
- The early bird registration for the Annual Conference ends on May 23.
- A mega symposium for power plants is scheduled in June.
- The IT3 conference will be held on October 4-6 in Baton Rouge.
- The PSD/New Source Review Workbook (“Puzzle Book”) will be released in the Fall of 2016. There will be a live event associated with the release. Dallas will try to suggest a SE location for the live event. Contact him if you are interested in hosting the event.
- A project management webinar is coming up.
- The call for nominations to the Board ends on April 30.

NEW BUSINESS

- a. Southern Section Conference: Maya provided an update on the conference. Maya provided copies of the exhibitor packets to the Board – please pass along to your Chapters. Speaker invitations are due by May 30. They are still looking for speakers to go on after lunch, focusing on engaging, interactive topics such as Myers-Briggs Assessment, selling yourself, etc. Send any possible names to Maya or Betty Ruth.

OLD BUSINESS

- a. Website Update: AWMA SS representatives and JFP had an initial kickoff meeting and JFP has begun work on the website conversion. An additional meeting will be scheduled to discuss the pros/cons of using PayPal vs. Stripe. JFP is on track to complete the website by the first week in May. There are plans to give each Chapter the ability to post items to the website, so each Chapter should designate an individual who will be responsible for posting Chapter items to the SS website.
- b. Science Fair: The Regional High School Science Fair was held at Ole Miss recently. Two Justice Manning Awards were presented during the awards ceremony.
- c. Discuss Penalty for opening CD early: It was confirmed that the CD matures every year on March 27. If funds are removed from the CD prior to the maturity date, then any interest accrued since the last maturity date would be forfeited. Upcoming expenses include \$1,500 for the scholarship, \$500 for the remaining balance on the website design, and \$490 for the annual website hosting. Maya indicated that the existing balance will cover these expenses and there may not be a need to open the CD.

NEXT MEETING

The next meeting is scheduled for **May 18, 2016 at 2:30 pm (CDT)**.

ADJOURN

The meeting was adjourned at approximately 3:00 pm.

ACTION ITEMS

Item:	Responsible:
1. Provide copy of the AL AWMA – ADEM event brochure to the Board.	Maya Rao
2. Provide potential speaker names to Maya or Betty Ruth.	All
3. Provide Exhibitor Packets to Chapter memberships.	Chapter Leaders
4. Designate a Chapter representative who will have access to post items to the SS website.	Chapter Leaders

ATTACHMENT 1

CONSENT AGENDA

April 20, 2016
Consent Agenda
Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Past meeting minutes from December, January, and February have not been posted to the website.

Item #2: Treasurer's Report

Activities this month included:

- Invoice CT Corporation: \$349.00
- Agreement Execution Fee Jackson Free Press: \$500.00

Total Funds	\$14,211.10
Investment (CD at First Tennessee)	\$10,368.96
Available Balance	\$3,842.14

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. Education/Scholarship
- h. Young Professional
- i. Membership report
- j. A&WMA International Report

Item #4: Old Business

Item #5: New Business

Item #6: Next Meeting Date and Time

April 20, 2016 at 2:30 pm.