

Minutes
Southern Section A&WMA Conference Call
May 14, 2015

PRESENT: Dallas Baker, Hayleigh Barlar, Andrea Gardiner, Desiree Howell, Chris Hurst, Laura James, Pleas McNeel, Maya Rao, Joan Sasine, Don Sodersten, Thomas Wideman, & Justice Manning

The meeting was called to order by Chris Hurst at 2:04 p.m. EDT.

Consent Agenda: No changes. Approved as is (see attached).

TREASURER'S REPORT

No change since last month.

Total Funds	\$28,795.28
Investment CD at First Tennessee	\$10,368.96
Available Balance	\$18,426.32

Chris wanted to make sure that all Chapters have made payment for associate members to the Southern Section Treasurer.

COMMITTEE REPORTS

Section

Chris: The National A&WMA conference registration is open and SS members are encouraged to attend. Please keep Chris up to date on chapter activities so that he can try and attend.

AL Chapter

Hayleigh: The University of AL student chapter toured the Brick Plant in Columbus, MS as their final event of the year. They observed the process by which clay bricks are created and distributed to construction sites throughout the southeastern United States. The Student Chapter President is assisting with setting the program for the next school year over his summer break. The AL chapter is exploring setting up other student chapters, possibly doing it geographically, not necessarily school specific. The Chapter has a tour and a dinner meeting on May 21 at the TVA Power Services Shop in Muscle Shoals, AL. The tour is from 2 – 3:30 p.m. CDT while the dinner is at 4:30 p.m. A person does not have to attend both; the tour is free. Dinner is at George's Steak Pit in Sheffield, AL and will feature a high level overview of EPA's Clean Power Plan, Ozone NAAQS, Endangered Species Act, and Waters of the U.S. (WOTUS) from Hunter Hydas of TVA.

GA Chapter

Joan: A chapter board meeting is scheduled for May 15, 2015, followed by a brown bag lunch. The lunch meeting will have a speaker on Nuclear Waste. Eight students from the GA Tech Student Chapter will be attending the national conference, ACE, in June in Raleigh, NC. They raised money from donations to be able to attend the conference.

MS Chapter

Maya: There was regulatory update conference in April and about 60 people attended. They waived the registration fee for new members and were able to get a few members to sign up. They plan to schedule 2 or 3 site visits later this year. They are also planning to have a breakfast meeting with DEQ

employees and the plan is to have it free for members and paid for non-members, who can sign up for membership and also have their fee waived. The Chapter is also having a drawing for two free registrations for the ACE annual conference in Raleigh for new and existing members as part of their membership drive. As one of the sponsors of the ACE, the Chapter received two free registrations. Also, some A&WMA webinars are planned to be hosted at DEQ for members. They may also do the webinars offline for additional members to attend. The Chapter sent two members to the A&WMA leadership academy in April (see below).

E TN Chapter

Chris : Jimmy Johnston will be the speaker at a meeting to be held on July 10th at Knoxville TDEC office. A mailer will go out in the near future to help notify people in the area and this will also hopefully help with the reinvigoration of the Chapter.

W/M TN Chapter

Don: A social/technical meeting was held on April 30, 2015 on Climate Change at the Vanderbilt University Club. It was well attended. A lunch meeting is planned with Quincy Styke to discuss ozone on May 27, 2015 at the LP offices. There are still plans to have a tour of Jack Daniels and Bridgestone this summer, dates TBD. There is a conference call for board members planned for next week.

Education Committee

Pleas: The scholarship application form has been distributed and is posted on the Section web site, <http://www.ss-awma.org/scholarships.php>. One application has been received. Pleas will be sending another email out soon to professors to get students to apply for the scholarships. The due date is June 15. At the leadership academy, Pleas connected with a member from Louisiana who had some great information for science fair interactions for A&WMA. Also, there is a goal to get an award for science fairs to each state. This will probably take place in early 2016. Pleas will be putting a call out for committee members and Justice suggested having a committee member from each state on the committee would be a good idea.

Young Professionals

Laura: There are plans to get a call together for YP to have meetings which will be determined in the near future.

Membership

Justice: Membership increased by four members during April; membership is now at 245. Follow-up with evaluation of membership data from HQ is behind by 2 months. Justice will follow-up with lapsed members, which was reported as eleven during April, the same as for March. Justice will take a closer look at these numbers for consistency of reporting by HQ, which has been a problem in the past.

NEW BUSINESS

- a. Registered agent for non-profit application (see below in Old Business).

OLD BUSINESS

- a. **LTA attendees report:** Pleas to send a list of topics discussed at the academy to Board members. If there is any interest in more information, contact Pleas. The topic most interesting for Pleas was about defining roles for committees/groups. There was a discussion on succession planning. But, there is little guidance for board members. But, other Sections

presented on manuals/guidance documents for how to perform in each role. It may be good for Chapters to create and use these documents as living, breathing guidance. Can also put in planning for growth, budgeting, etc. This would be good for long term planning. Also, another take away would be to develop cloud storage to have continuity for long term access. On the A&WMA web site under “Volunteer Resources” is a webinar on treasurer duties to help with guidance on duties.

- b. The **SS Annual conference** is planned for August 19-21. A website, www.awma-ss2015conference.com/, has been created for the conference. This site is linked on the Section web site as well. It contains all that one needs to know regarding the conference, e.g., agenda, registration for the conference and hotel, sponsors. Reduced hotel rates end on June 19; time is short. **Registration is open** so members are encouraged to register, as well as invite other persons who may be interested in attending this meeting. There is also opportunities for exhibitors to participate.
- c. **Tax Exempt Status:** A draft of the IRS form 1023 was completed. In the process we discovered that our incorporated status in GA had been administratively dissolved for lack of attention. This process must be re-instituted to complete the IRS form 1023. There is discussion about having a 3rd party agent who can do the non-profit filing annually. One cost estimate is about \$350 per year. But there was a discussion about how much tax exemption can save each Chapter during the annual conference planning and implementation. Maya moved to go forward with setting up an agreement with the 3rd party agent. Joan seconded it. The motion passed. Chris will follow up with this and get this going. The Section may need to be registered for each state or if it can be moved between states. Chris will look into this too.
- d. In an attempt to file the Annual Report for the Section Chris discovered that the web site for reporting had been closed. Follow-up is in process.

The **next call** is scheduled for **June 11, 2015** at 2:00 p.m. EDT.

The meeting was **adjourned** at approximately 3:06 p.m. EDT.

Action Items:

1. All Chapters need to assure that the Section portion of Associate dues have been forwarded to Shelley, Section Treasurer.
2. All Chapters are reminded to notify the Board, especially Chris, of any upcoming meeting so that visitors may participate more easily.
3. All members are reminded that the ACE of A&WMA is being held in Raleigh, NC on June 22 – 25, as close to much of the Section as is likely to occur in the near future.
4. Plus, each Board member is requested to register for and invite friends to register for the Section Conference in Callaway Gardens on August 19 – 21. See b. above under Old Business for link.
5. Board members are requested to assist in advertising the opportunity to receive a scholarship from the Section. Pleas will be mailing a reminder to professors and students in the near future. An application is on the Section web site; see link above under Education Committee report.
6. Justice to follow-up with lapsed members and send new members a welcoming note.
7. Chris to follow-up on incorporation via a 3rd party agent and also whether multiple state registration is a possibility.
8. Justice to follow up on filing Section Annual Report.

May 14, 2015
Consent Agenda
Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Minutes of the April Conference Call have been submitted to the web master for posting.

Item #2: Treasurer's Report

Total Funds	\$28,795.28
Investment CD at First Tennessee	\$10,368.96
Available Balance	\$18,426.32

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. **Education/Scholarship:**
- h. **Young Professional:**
- i. **Membership report:** Membership increased by four members during April; membership is now at 245. Follow-up with evaluation of membership data from HQ is behind by 2 months. Justice will follow-up with lapsed members, which was reported as eleven during April, the same as for March. Justice will take a closer look at these numbers for consistency of reporting by HQ, which has been a problem in the past.

Item #4: Old Business

- a. A final opportunity for LTA attendees to provide a report will be given.
- b. The GA Chapter will provide an update on progress toward the Annual Meeting in Callaway Gardens August 19-21.
- c. Tax Exempt Status: A draft of the IRS form 1023 was completed. In the process we discovered that our incorporated status in GA had been administratively dissolved for lack of attention. This process must be re-instituted to complete the IRS form 1023. See New Business.
- d. In an attempt to file the Annual Report for the Section Chris discovered that the web site for reporting had been closed. Follow-up is in process.

Item #5: New Business

- a. Decision on where to become a registered corporation must be made.
- b. Other?

Item #6: Next Meeting Date and Time

The next conference call is scheduled for June 11, 2015 at 2:00 p.m. EDT (1 p.m. CDT).