

**Minutes**  
**Southern Section A&WMA Conference Call**  
**March 11, 2015**

**PRESENT:** Andrea Gardiner, Chris Hurst, Laura James, Tom Lotz, Pleas McNeel, Maya Rao, Joan Sasine, Don Sodersten, Thomas Wideman, & Justice Manning

The meeting was called to order by Chris Hurst at 2:05 p.m. EDT.

**Consent Agenda:** No changes. Approved as is (see attached).

**TREASURER'S REPORT**

<b>Total Funds</b>	<b>\$19,618.84</b>
<b>Investment</b> CD at First Tennessee	\$10,358.60
<b>Available Balance</b>	<b>\$9,260.24</b>

These numbers do not reflect a check received from HQ for pass-through funds from the dues for the period of July 1, 2013 – June 30, 2014. It will be shown in next month's minutes.

**COMMITTEE REPORTS**

**Section**

Please keep Chris up to date on activities that the chapters are doing so that he can try and attend.

**AL Chapter**

**Tom:** The chapter had a meeting on March 10 and the surplus funds from the Sept. 2014 conference will be sent to the Section when the annual report is completed and sent to the Section. A check for 2014 Chapter dues will also be sent. The Chapter's bylaws are being updated. The chapter sub-committees are in full swing. The student chapter at the University of Alabama is doing well, with more members looking to join. A tour of a hydroelectric plant is being planned in the future for a dinner meeting. Also, the air regulatory update workshop on Waste issues is in the works for 2015.

**GA Chapter**

**Thomas:** On March 25, 2015, the annual regulatory update will take place with the U. S. EPA and the GA Department of Natural Resources, Environmental Protection Division, at the Sam Nunn Federal Bldg. in Atlanta. The morning will focus on air and the afternoon will focus on land. There is also a section on enforcement cases on lessons learned from a land project.

**MS Chapter**

**Laura:** The Chapter meeting occurred on March 10. A plant tour and Brown-bag Lunch is planned for March 24, 2015. Also, an email went out for Air Regulatory update and it will be held April 21, 2015. It will be one day, ~4 hours, with guests from MDEQ. A few officers will attend the leadership training academy in Pittsburgh in April.

**E TN Chapter**

No Report.

### **W/M TN Chapter**

**Don:** The monthly chapter board call was held on Thursday, March 5. A lunch and learn meeting was rescheduled due to snow. This meeting will be planned for later this month. A social event is in the works for the next few months. Also, there is a tour planned at Jack Daniels in May. The Chapter will be granting 3, \$1000 scholarships for the next school year, consisting of an undergraduate and 2 graduate awards. The elections for chapter officers still have not taken place, but the Chapter is working on it. The Chapter is looking for a vice chair. The annual report will be done by the end of the month.

### **Education Committee**

**Pleas:** A discussion ensued on deciding the amount for scholarship awards this year. The idea was to give two awards. In the previous year, the scholarships were \$1,200, a student A&WMA membership, and winners' no cost admission to the conference. Pleas discussed connecting the TN scholarship to the Section scholarship, as well as how to connect other chapter scholarship forms with the Section application. The scholarships are a good way to stay connected to the universities. Since the GRE is not required for all programs it was not pursued as an additional requirement/criteria for the scholarship application. Options for determining the amount for the award were mentioned. Tom moved to have 2, \$1,500 scholarships with a maximum of \$300 for expenses; Maya seconded it. The motion was voted on and it passed. Pleas asked about supporting science fairs at the state level. The prize could be small. But it will be to encourage environmental projects. Pleas suggested having a conference call about this topic. Chris recommended having the chapters spread the word on getting involvement in the science fairs, including soliciting persons interested in serving on a committee for the Section.

### **Young Professionals**

**Laura:** MS is working on getting a new YP chair. They plan on talking to him at the next chapter meeting. Alabama YP chair is Tim Martin and Laura requested his information. A YP event is scheduled for GA tonight. Laura said she occasionally gets information on some of the YP calls from International, which are good when she joins the calls.

**Membership** (see Consent Agenda)

### **NEW BUSINESS**

- a. A&WMA provides \$1,000,000 liability insurance at no cost for directors and officers of local units (Sections/Chapters). An additional \$1,000,000 can be provided for a fee of \$175 per year. The Section historically elected this additional coverage in those years when the Annual Report was filed in a timely manner. The board has the final say. A request for a motion was made from Chris to have additional liability insurance for all board member. Maya made the motion; Tom seconded it. There was no opposition to this motion as it passed unanimously.
- b. Chris recommended that the leadership conference is coming in the near future and he encouraged the new board members to attend if possible.

### **OLD BUSINESS**

- a. **Host Check List for Chapters planning Annual Meeting.** (See Consent Agenda)
- b. **Election Results:** (see Consent Agenda)

- c. **Annual Meeting Update:** The KIA plant in GA has agreed to allow 40 people to tour their facility. A request has been submitted to Interface (type facility?) for a tour, but no word yet. Tour registration will be available with the registration for the annual meeting. Registration will open in April. The conference is looking for exhibitors. There are about 10 sponsors for the conference.
- d. **Tax Exempt Status:** (See Consent Agenda)
- e. The **meeting** with the **E TN Chapter** scheduled for February 20 had to be postponed because of weather. It will be held March 27.
- f. **Annual Reports** are due by March 31, with a check for insurance to follow the Annual Report soon (before July) if the unit decides to apply for it.

The next call is **scheduled for** April 8, 2015 at 2:00 p.m. EDT.  
The meeting was **adjourned** at approximately 3:06 p.m. EDT.

#### **Action Items:**

1. Shelley to update the financial report to reflect dues pass-through from HQ; to send prorated amounts to the Chapters (**DONE**).
2. Chapters to notify Chris of their meeting schedules in sufficient time for him to plan on attending when possible.
3. Chapters and Section to complete Annual Reports by March 31. Justice to remind Shelby that it is his responsibility for the Section report as outgoing chair. GA has completed theirs.
4. Upon completing the reports each unit should send a copy to Justice for Section records.
5. The Board was requested to solicit any interest within the Chapters of participating in Science Fairs. If interest is found, then persons interested should be solicited to serve on a committee at the Section level.
6. Justice to send Laura contact information for Tim Martin, the AL Chapter YP committee chair.
7. Upon completion of the 2014 Annual Report, Shelley to send a check for \$175 to HQ for D&O Insurance for the Section Board. Shelby (or Justice) to notify her when report is complete.
8. All units except the GA Chapter should have completed the 2014 Annual Report by March 31.

**March 11, 2015**  
Consent Agenda  
Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Minutes of the February Conference Call were submitted to the web master for posting on March 9.

Item #2: Treasurer's Report

<b>Total Funds</b>	<b>\$19,618.84</b>
<b>Investment</b> CD at First Tennessee	\$10,358.60
<b>Available Balance</b>	<b>\$9,260.24</b>

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. **Education/Scholarship:**
- h. **Young Professional:**
- i. **Membership report:** Membership increased by nine members during January; membership is now at 252. This is with 9 student members of the GA Tech Student Chapter letting their membership lapse during January. Justice will follow-up with them to determine whether they simply forgot or had other reasons. In addition, HQ is still having issues with entering membership date. For example, during January they entered 5 duplicates under both "New" members as well as "Renewing" members; this cannot be. Justice will follow up on that as he has an inquiry in to Stephanie Glyptis about whom to contact.

Item #4: Old Business

- a. **Host Check List for Chapters planning Annual Meeting.** Justice submitted this Check List to the web master for posting. The Board, especially the host chapter, is encouraged to review this for any help and/or to suggest any changes needed.
- b. **Election Results:** 2015 Officers for the Section, AL, GA, and MS chapters have been posted on the Section web site. Justice does not know the status of the W/M TN Chapter. Arup Bandyopadhyay has begun his own business; see attached roster.
- c. The GA Chapter will provide an update on progress toward the Annual Meeting in Callaway Gardens August 19-21.
- d. Shelley was notified in August 2013 that the Section lost its tax exempt status as a result of failing to file appropriate annual forms. Justice is completing IRS Form 1023 to apply for tax exemption as a 501(c)(3) organization. As part of this filing each elected officer must be provided, along with a **valid mailing address**. Such is needed

for insurance coverage also. A couple of directors address is missing from my files; that is the reason that it is not in the roster that is attached. **Please provide.**

- e. The meeting with the E TN Chapter scheduled for February 20 had to be postponed because of weather. Chris will provide an update.
- f. Annual Reports are due by March 31, with a check for insurance to follow the Annual Report soon (before July) if the unit decides to apply for it.

Item #5: New Business

- a. A&WMA provides \$1,000,000 liability insurance at no cost for directors and officers of local units (Sections/Chapters). An additional \$1,000,000 can be provided for a fee of \$175 per year. The Section historically elected this additional coverage in those years when the Annual Report was filed in a timely manner. The board has the final say.
- b. Other?

Item #6: Next Meeting Date and Time

The next conference call is scheduled for **April 8, 2015 at 2:00 p.m. EDT** (1 p.m. CDT).