

**Minutes**  
**Southern Section A&WMA Conference Call**  
**December 10, 2015**

**PRESENT:** Dallas Baker, Haleigh Baler, Andrea Gardiner, Chris Hurst, Joan Sasine, Don Sodersten, Thomas Wideman, Justice Manning

The meeting was called to order by Chris at 1:05 p.m. EDT.

**Consent Agenda:** No changes; no quorum (see attached).

**TREASURER'S REPORT**

<b>Total Funds</b>	<b>19,582.30</b>
<b>Investment</b> CD at First Tennessee	\$10,368.96
<b>Available Balance</b>	<b>9,213.34</b>

**COMMITTEE REPORTS**

**Section**

**No Report.**

**AL Chapter**

**Haleigh:** The Chapter has not had its December meeting, but there are plans to schedule a meeting in December. The Chapter is finalizing the tax exempt status filings. The Chapter revised its bylaws and the final copy needs to be forwarded to Justice. The new chair will be handling this issue for next year. Science teacher award applications are due on December 15, 2015. Elections for vice chair and director are in the process of being completed.

**GA Chapter**

**Thomas:** The Chapter has not closed the books on the Southern Section Conference. There are issues requiring sorting out with the Chapter's bank. The hopes are that it will be resolved soon. At this time, there is no profit from the conference. A joint meeting/holiday party was held with GA AHMP (Association for Hazardous Material Professionals). Joan is the incoming Chair for Georgia in 2016. A brownbag will be held January 29, 2016 discussing the redevelopment of Military Bases.

**MS Chapter**

**Dallas:** There was a Chapter meeting in late November, which included discussion of planning for the Southern Section Meeting. The Southern Section Meeting will be from September 20-23, 2016 in Biloxi, MS. The Chapter is working on reaching out to exhibitors, vendors, and speakers. Also, there are plans to get the save the date announcement out before the new year. Justice brought up the topic of keeping the website active. Chris said the 2015 sponsor was not likely to keep the website active for the next year. But, there is the possibility that the html pages could be transferred to a new web host. The Chapter should contact Chris or Thomas. The ballot is out for Mississippi Chapter 2016 elections.

**E TN Chapter**

**No Report.**

### W/M TN Chapter

**Don:** A monthly officer call occurred on December 3, 2015. There is a Chapter meeting planned on December 10, 2015 at AMEC where the EPA Vapor Intrusion Webinar will be presented. Robin Ash will be the new Vice Chair for next year; Don will continue as Chapter Chair. He will be going to the leadership training in April 2016. Eric Flowers is assisting with finding a Southern Section Vice Chair candidate from Tennessee.

### Education Committee

**No Report.**

### Young Professionals

**No Report.** There is a search for a new Young Professional Chair. Haleigh requested information on the Young Professional Chair position.

### Membership

Justice: **see Consent Agenda for the latest.**

### NEW BUSINESS

- a. Website – Pleas is looking into another website provider for the Southern Section and there is no new info to report on the status of this. Once a provider is selected, it would be good to pass on the conference html pages for future use.
- b. Chris has sent in the nomination paperwork for Outstanding Section.
- c. Remind Chapters of need to report new officers so that the new Board will be ready to go at the beginning of the year for the next call. Call-in number?

### OLD BUSINESS

- a. The GA Chapter has been unable to finalize a financial report from the **Annual Meeting** held in Callaway Gardens August 19-21 because of strange problems with the financial institution.
- b. **Tax Exempt Status:** This has been completed for the Section and for the GA Chapter. AL is in process; MS and TN have acknowledged the need. This registration as a non-profit entity is necessary to obtain tax exempt status under the Section IRS umbrella. Justice to report on annual filing requirements for the Section to IRS.
- c. **Nominations:** One of the vacant positions on the Board for next year is a Vice Chair from TN. No one has been identified as a candidate. Chris wants to discuss with the Board the options for filling this upcoming vacancy.
- d. **E TN:** No one has come forward with an interest in serving as Chair of this Chapter. We had one candidate who is willing to serve as Secretary but not as the leader. Should the Section request the Sections & Chapters Council to consider dechartering the chapter?
- e. The Board approved the motion to donate **pass-through funds** to the International Organization for the period July 1, 2014 through June 30, 2015 currently held by HQ.

The **next meeting** is scheduled **January 14, 2016 at 2 pm (CST).**

The meeting was **adjourned** at approximately 2:55 p.m. EST.

**Action Items:**

1. Send Joan a copy of letter from Katy Lusky to Les Engel for his signature concerning GA Chapter financial status. (DONE) Board, or Maya as Section Chair, to determine whether to keep web pages from last year's annual meeting. These possibly could be incorporated into the Section web site if we get a new web master and web site upgraded.
2. Pleas to complete contact with current web master and potential new web master and report to the Board.
3. Board to determine who is interested in becoming Section YP Chair, who would become a member of the Section Board.
4. All chapters to complete elections for 2016 officers and send a copy to Maya as Section Chair; post on web site.
5. Someone to send Hayleigh information on the duties of the Young Professional Chair, as well as contact information for the A&WMA YP monthly calls.
6. Finalize nominees for 2016 Section Board and distribute ballot.
7. AL, MS, & TN chapters to finalize applications for tax exempt status within their states.

December 10, 2015  
Consent Agenda  
Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Minutes of the November Meeting were sent to the web master on December 8 for posting.

Item #2: Treasurer's Report

<b>Total Funds</b>	<b>\$19,582.30</b>
<b>Investment</b>	\$10,368.96
CD at First Tennessee	
<b>Available Balance</b>	<b>\$9,213.34</b>

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. Education/Scholarship:**
- h. Young Professional:** Need a new Chair
- i. Membership report:** Data from HQ remain questionable. For example, in October Section members were 259 based on the download from HQ for the Southern Section. However, the download for the Section for November (done on 12/7) showed a membership of 186, with 13 of those being misassigned to the Section, thus leaving a membership of 173. Obviously a mistake of some sort has arisen as we had only 7 lapsed members plus one new member. However, the "new" member also was listed on the "Renewing" member download. No one seems to be able to explain these inconsistencies. Nor, do we know really how many members are in the Southern Section or how many are not being kept informed through mailings.

Item #4: Old Business

- a. The GA Chapter has been unable to finalize a financial report from the **Annual Meeting** held in Callaway Gardens August 19-21 because of strange problems with the financial institution.
- b. **Tax Exempt Status:** This item needs to be finalized. Each chapter is requested to report on whether they have any outstanding questions regarding applying for a not for profit status within their state. This apparently is necessary to obtain tax exempt status under the IRS umbrella. Justice to report on filing requirements for the Section to IRS.
- c. **Nominations:** One of the vacant positions on the Board for next year is a Vice Chair from TN. No one has been identified as a candidate. Chris wants to discuss with the

Board the options for filling this upcoming vacancy.

- d. **E TN:** No one has come forward with an interest in serving as Chair of this Chapter. We had one candidate who is willing to serve as Secretary but not as the leader. Should the Section request the Sections & Chapters Council to consider dechartering the chapter?
- e. The Board approved the motion to donate **pass-through funds** to the International Organization for the period July 1, 2014 through June 30, 2015 currently held by HQ.
- f. Other?

Item #5: New Business

- a. Remind Chapters of need to report new officers so that the new Board will be ready to go at the beginning of the year for the next call. Call-in number?
- b. Other?

Item #6: Next Meeting Date and Time

The next Board meeting will be a conference call on **January 14, 2016** at 1 p.m. CST (2 p.m. EST).