

Minutes
Southern Section A&WMA Conference Call
February 11, 2015

PRESENT: Hayleigh Barlar, Andrea Gardiner, Chris Hurst, Tom Lotz, Maya Rao, Joan Sasine, Don Sodersten, Thomas Wideman, & Justice Manning

The meeting was called to order by Chris Hurst at 2:05 p.m. EST.

Consent Agenda: No changes. Approved as is (see attached).

TREASURER'S REPORT

Total Funds	\$19,618.84
Investment CD at First Tennessee	\$10,358.60
Available Balance	\$9,260.24

The web master's invoice of \$360 for 2014 was paid.

COMMITTEE REPORTS

Section

Chris provided an update on the Sections and Chapters Council Meeting. A discussion took place about getting the chapter reports in as soon as possible with an awareness that the deadline is March 31, 2015. Reports are to be filed online again this year with information on officers, financial reports, events held, etc.; the process is not difficult. Justice is planning to provide the pass code for accessing the online form.

Also the state of the National organization was discussed. Fortunately, the Southern Section has been good at gaining and adding members. But, it is important to know the National organization has been operating in the red for the last three years. This prevents the organization from providing timely services to members at the local level because of staffing. The Association is trying to figure out how to trim costs and operate more efficiently, within budget. Hayleigh mentioned that folks do not always want to pay the International fee. International still is wrestling with the associate memberships issue. But associate members are an important part of some chapters (e.g., a chapter in New York). In the past companies would pay membership or pay for company memberships, but now there is less money for this. But a selling point for the International membership is the access to resources and periodicals as well as networking. The umbrella organization helps to keep chapters in working order.

Chris mentioned his goals for the Southern Section. Membership needs to be fostered. Chris has scheduled a meeting in East TN to evaluate the status of that chapter. He would like to visit with other chapters as the year progresses. Thus, chapters are requested to keep Chris posted on their scheduled meetings.

AL Chapter

Hayleigh stated that the Chapter had an officer's meeting via a call on February 10. The Chapter wants to develop committees for student chapters, membership, scholarship, science teachers awards, and young professionals. Heads of the committees were selected from the officers on the call. Also, some discussion ensued on developing a Chapter website that will keep

information on Chapter activities updated and to receive donations, e.g., like for scholarships. The Chapter is looking to determine if it will stand alone or if it will be linked to the Section page. The next dinner meeting will be a hydro tour in Tuscaloosa so that the students at the University of Alabama can attend. A date has not been selected. The Chapter is going to revisit the bylaws to add language about the officers on the board and for committees. Steven Burns is going to do a review.

GA Chapter

There was a brown bag luncheon with Beth Blaylock from GA EPD on January 9, 2015. About 50 people attended. The Chapter is working on two important conferences concurrently: The Spring Regulatory Update and hosting the Southern Section annual Technical Conference in August in Callaway Gardens. The Regulatory Update will be held on March 25 at Sam Nunn Fed Building in Atlanta with updates from EPD and EPA. The Chapter is working on getting speakers for both conferences. For the SS meeting they are working on getting tours of Kia and Interface. Also, they are looking for sponsors; a solicitation is on their web site, <http://www.gaawma.org/>. Also, for the southern section conference wants to do a regulatory update from each state. Justice recommended it is a good idea to start contacting people, especially exhibitors/vendors as well as the regulatory reps from the States. The Chapter needs respective Board members to get or make contacts for state directors/staff so that they can be confirmed. Maya offered to contact MS state regulators and EPA Region 4 staff. The next brown bag lunch is on hold because of a conflict that has arisen for the scheduled speaker.

MS Chapter

Maya discussed that a brown bag was held with good attendance. The Chapter had a brainstorming session with good outcomes: they plan to emphasize membership retention, membership outreach, and membership pipeline (improve outreach to student, YP, and potentially leaders/officers for the Chapter). Also, another regulatory update is planned but no date is selected. There will be a young professional outing soon.

E TN Chapter

No Report.

W/M TN Chapter

The first lunch and learn will be on Feb 19 and Quincy Styke of TN Dept. of Env. and Conservation will discuss Ozone Regulations and Implications to Industry. The Chapter is planning outings to the Bridgestone/Firestone Facility in May and to tour Jack Daniels this summer. They are working on getting Chapter elections completed. Also, the Chapter is looking to reach out to lapsed members and get them to sign up again. The Chapter is looking to reenact the scholarship program also.

Education Committee

No report.

Young Professionals

No report.

Membership

Justice sent out letters via email to 49 people whose membership lapsed during 2014 to renew membership. See the consent agenda.

NEW BUSINESS

- a. Our web master has increased his fee from \$25/hr. to \$40/hr. This was learned upon submission of his 2014 Invoice. Requests for urgent postings (e.g., with the Annual Meeting) will be double his hourly rate, or \$80/hr.
- b. For b. -- d. See Section Report above.

OLD BUSINESS

- a. **Host Check List for Chapters planning Annual Meeting.** Justice will submit this Check List to the web master for posting by the time of the conference call in the next few days. The Board, especially the host chapter, is encouraged to review this for any help and/or to suggest any changes needed. We hope to keep this list updated with helpful information after each Annual Meeting (or during planning for it).
- b. **Election Results:** Officers for the Section, AL, GA, and MS chapters have been posted on the Section web site. The W/M TN Chapter has begun its officer election process.
- c. **Constant Contact:** A statement in the January meeting minutes indicated that Chris and Justice would follow up on this item. Nothing has been done thus far.
- d. The GA Chapter has announced a change in date for the **Annual Meeting** and **Technical Conference** at Callaway Gardens. Also, a Call for Papers has been issued and posted on the Section web site. In addition, the GA Chapter has posted an invitation for Sponsors on their web site.

The next call is **scheduled for March 11, 2015, for 2 p.m. EDT (1 p.m. CDT).**

The meeting was **adjourned** at approximately 3:02 p.m. EST.

Action Items:

- 1. Justice to obtain link and pass code for Chapters to access the online Annual Reporting form.
- 2. Justice to send Chris list of exhibitors for last year, and prior years (DONE).
- 3. Chris to visit Southern Section chapters as their meeting times and his schedule match. Therefore, Chapters are requested to notify Chris when a meeting is scheduled
- 4. Justice to post Lessons Learned to Section web site.

February 11, 2015

Consent Agenda

Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Minutes of the December and January conference meeting were posted on January 23.

Item #2: Treasurer's Report

Total Funds	\$19,618.84
Investment CD at First Tennessee	\$10,358.60
Available Balance	\$9,260.24

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. **Education/Scholarship:**
- h. **Young Professional:**
- i. **Membership report:** Membership increased by nine members during January; membership is now at 252. This is with 9 student members of the GA Tech Student Chapter letting their membership lapse during January. Justice will follow-up with them to determine whether they simply forgot or had other reasons. In addition, HQ is still having issues with entering membership date. For example, during January they entered 5 duplicates under both "New" members as well as "Renewing" members; this cannot be. Justice will follow up on that as he has an inquiry in to Stephanie Glyptis about whom to contact.

Item #4: Old Business

- a. **Host Check List for Chapters planning Annual Meeting.** Justice should have submitted this Check List to the web master for posting by the time of the conference call. The Board, especially the host chapter, is encouraged to review this for any help and/or to suggest any changes needed.
- b. **Election Results:** Officers for the Section, AL, and GA chapters have been posted on the Section web site. AL has begun its officer election process; Justice has not heard from the W/M TN Chapter.
- c. **Constant Contact:** A statement in the January meeting minutes indicated that Chris and Justice would follow up on this item. Nothing has been done thus far.
- d. The GA Chapter has announced a change in date for the **Annual Meeting** and **Technical Conference** at Callaway Gardens. Also, a Call for Papers has been issued and posted on the Section web site. In addition, the GA Chapter has posted an invitation for Sponsors on their web site.

Item #5: New Business

- a. Our web master has increased his fee from \$25/hr. to \$40/hr. This was learned upon submission of the 2014 Invoice. He has been requested to clarify whether he will double his hourly rate for urgent postings (e.g., with the Annual Meeting).
- b. Chris has scheduled a meeting with some members in the E TN Chapter area for February 20. Details are in the January Newsletter. Encourage your colleagues in the area to attend.
- c. Chris will inform the Board of information relayed on a Sections & Chapter Council Conference call on January 21.
- d. It is time for each unit (Section and Chapters) to submit their Annual Reports for 2014. If the preparers need information on this activity you may contact Chris or Justice.

Item #6: Next Meeting Date and Time

The next conference call is scheduled for March 11 at 2:00 p.m. EDT (1 p.m. CDT).