

Minutes
Southern Section A&WMA Conference Call
February 13, 2014

PRESENT: Julie Aslinger, Steven Burns, Tom Busmann, Andrea Gardiner, Chris Hurst, Tom Lotz, Maya Rao, Joan Sasine, Shelby Stringfellow, & Justice Manning

The meeting was called to order by Shelby Stringfellow at 1:03 p.m. CST.

Consent Agenda: No changes. Approved as is (see attached).

SECRETARY'S REPORT

See Consent Agenda

TREASURER'S REPORT

Total Funds	\$18,019.20
Investment CD at First Tennessee	\$10,348.25
Available Balance	\$7,670.95

COMMITTEE REPORTS

Section

Justice asked if there were any comments on the January minutes and there were none. Funds were sent from Headquarters for dues for the 1st half of 2013.

AL Chapter

Steven: The Chapter Board met after the previous call in January. The treasurer and secretary were not present, so some outstanding Chapter business was not addressed. The Chapter is still discussing whether to have the Southern Section 2014 Technical Conference at either the Sheraton or Westin in the Uptown area of Birmingham. The plan is to have approval on the hotel in the next month. A question of whether the specific ratio of the number of hotel rooms to members is available from past meetings was asked. No data are available. There was a discussion that the Association of Air Pollution Control Agencies meeting is in September; there will be an attempt to not schedule the Southern Section meeting during the week of Sept 10-12.

GA Chapter

Chris: The formation of the Georgia Tech student chapter is going well. About 15 students have signed up for the student chapter. Bylaws have been submitted and dues have been paid for 10 of the 15 students. The Chapter is working on increasing means to better communicate with members. There has been an increase in Chapter membership, from 81 - 88.

MS Chapter

Maya: There was a YP event a week ago. The Chapter is working on targeting YP members. There was a brain storming event in October for the Chapter to discuss means to better reach out to members.

E TN Chapter

Tom: No Report. No activity at this time to resurrect the Chapter. Tom stated that it would be good to keep the Chapter active and that there is value in it.

W/M TN Chapter

Julie: The Chapter had a board meeting on January 23, 2013. There was a discussion on events to do this year. Hope to have field trip/site visit for the Spring meeting. Also, Andrea was nominated as a Director for the Chapter. Ballots need to go out to members. Also, Arup has changed jobs and needs to provide his info to the board. Julie is working on getting the final financial reports completed from the 2013 Annual Meeting so that the Section can get its fees from the Chapter and so that the annual report can be completed.

Education Committee

Pleas: No Report. There was a discussion with the Board on the number of scholarships and the amount of scholarships. Maya made a motion to provide two, \$1,200 scholarships plus a maximum of \$300 per scholarship to allow for travel to the conference. The motion was seconded by Chris. Shelby thought it was a good idea. It would help to get the students to the conference. Tom Lotz agreed. A vote was taken and the motion passed unanimously. Maya will notify Pleas.

Membership

Justice: There was an increase in members over the past month (see GA Chapter report and Consent Agenda).

Young Professionals

Laura: No Report (See MS Chapter report).

NEW BUSINESS

- a. Since neither affected Chapter Chair was present to address the item of potential additional Section Board members, this can be tabled or discussed at the next meeting. No decision was made.

OLD BUSINESS

- α. The annual reports need to be completed. The passwords to access the online report form were sent to the Chapter Past Chairs, Secretaries, and Chair. The Chapter Reports are due on March 1 and the Section report is due March 15. There could be a chance to move the dates back a little. Chris Hurst was the only one from the Section who attended the recent Webinar on filing the online Annual Report form. He identified two problems with the existing form, which should be addressed. One of the problems was how to address the request to attach a list of Local Members (Associates).

The next call is **scheduled for March 13, for 1 p.m. CST (2 p.m. EST).**

The meeting was **adjourned** at approximately 1:53 p.m. CST.

ACTION ITEMS:

1. AL Chapter needs to finalize the date and location for the Annual Meeting to be held in Birmingham and hosted by them.
2. AL and W/M TN Chapters need to complete ballot, send to HQ and to Justice so that results can be posted on the Section web site.

3. Julie and Chapter Treasurer need to complete the financial report from the 2013 Annual meeting.
4. Pleas needs to complete a draft of the scholarship application and get it out to contacts.
5. All units need to complete the 2013 Annual Report by the dates specified in the above item under "Old Business."
6. **All:** Whatever was done on membership during the holidays and into January needs to continue as the Section has the largest jump in membership for one that we have had in years.

February 13, 2014

Consent Agenda Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Minutes of the January meeting were sent to the Board on February 9 for review, with a request to be finished with any comments by the Board Call on 2/13/14. They will be sent for posting by next week. Minutes of the November call have not been posted; have been sent with a request to post. Minutes of the December 12, 2013 call have not been reviewed so have yet to be distributed to the Board and other interested parties.

Item #2: Treasurer's Report

Total Funds	\$18,019.20
Investment CD at First Tennessee	\$10,348.25
Available Balance	\$7,670.95

Note: Received dues reimbursement check from headquarters for what appears to be first half of 2013. Total = \$1582 (60% to go to chapters / 40% retained by Section).

Item #3: Committee Reports

1. [Section report by Chair]
2. [Alabama Chapter]
3. [GA Chapter report]
4. [MS Chapter report]
5. [E TN Chapter report]
6. [W/M TN Chapter report]
7. **Education/Scholarship:**
8. **Young Professional:**
9. **Membership report:** Good NEWS!! The largest swing in membership increase in many a month. The number of members at the end of January was **240**, a **increase** of **21** from December. The **Board** needs to continue its attention on means to **maintain** the Section membership so that we can see additional increase enrollment. From past experience personal contact and invitation appears to be the most effective means for gaining new members. Good job!

Item #4: Old Business

- a. Since the incoming Chapter Chair for MS has another position on the Board, the MS Chapter Vice Chair is eligible to serve on the Section board representing the MS Chapter (Bylaws Article VI, Section 3, last sentence). The same will be true for the M/W TN Chapter once their Chapter elections are complete.

Item #5: New Business

- a. Any?

Item #6: Next Meeting Date and Time

Next Call is scheduled for March 13, 2014 at 1:00 p.m. CST (2 p.m. EST).

