

**MINUTES
SOUTHERN SECTION A&WMA CONFERENCE CALL
JULY 20, 2016**

PRESENT

Andrea Gardiner, Joan Sasine, Pleas McNeel, Maya Rao, Wade Bice, Betty Ruth Fox, Dallas Baker, Robyn Ashe (for Don Sodersten), Desiree Howell, Kelley Spence, Justice Manning¹

CALL TO ORDER

The meeting was called to order by Maya Rao at approximately 2:30 p.m. CDT and roll was called.

CONSENT AGENDA

See attached.

SECRETARY'S REPORT

See Consent Agenda. The June Meeting Minutes were approved by the Board, with minor corrections. Wade made a motion to approve and Joan seconded it.

TREASURER'S REPORT

See Consent Agenda.

COMMITTEE REPORTS

- **Section Report:** No report.
- **Alabama Chapter:** Update Provided by Wade Bice.
 - They are continuing to plan dinner meetings in different areas of the state. A dinner meeting is scheduled for August 25 in Huntsville.
 - Their monthly meeting was postponed to next Tuesday.
- **West and Middle TN Chapter:** Update Provided by Robyn Ashe.
 - The Chapter social event at the Nashville Sounds (local minor league baseball team) is scheduled for July 24.
 - A brown bag lunch on the topic of natural gas powered cars is scheduled. The presentation will be held in West TN on August 24.
 - The Chapter did not receive any applicants. The Board suggested he talk to Pleas.
- **Mississippi Chapter:** Betty Ruth Fox provided the report for the MS Chapter.

¹ The members present represent a quorum.

- The MS Chapter had a Board Meeting today and continues the planning process for the Southern Section annual meeting which will be held in September in Biloxi. The conference agenda is looking great. The draft agenda is now ready and things are falling into place.
- The Chapter is planning a one-day class on Vapor Intrusion.
- **Georgia Chapter:** Joan Sasine provided the report for the GA Chapter.
 - The Chapter is planning a brown bag lunch on the Use of Drones in Environmental Assessments.
 - GA Tech is planning a conference on October 14th – GA Power Building on TSCA Regs. Have not got a keynote speaker yet.
- **Education/Scholarship:** Pleas McNeel provided the report.
 - Six applications have been received so far: three are from GA Tech, one is from Vanderbilt, one is from University of Mississippi, and one is from University of Tennessee (and is a past winner). Chris Hurst, Justice Manning, Pleas McNeel and Robyn Ashe will be on the evaluating committee. It was agreed that the focus of the committee would be on graduates.
- **Young Professional:** no report.
- **Membership:** Justice Manning provided the report.
 - Justice will send out a report to the Board via email. In summary, there were 265 members in March and 248 members in June. Thirteen members have lapsed and Justice plans to notify these lapsed members by the end of July.
- **International A&WMA:** Dallas provided the report.
 - The report from the Treasurer/Executive Director indicates that the organization's financial position is very positive and they expect to end 2016 with a contribution to the treasury.
 - Ballots for officers will be going out soon and all are encouraged to vote.
 - The IT3 (Thermal Treatment Technology Workshop) is scheduled for October 4-6, 2016 in Baton Rouge, LA.
 - Justice asked a question about the status of the database of members on the International A&WMA website. Dallas didn't think there would be many resources spent on improving this database.
- a. **Website Update:** The website is live and has all the conference information available. Each Chapter's information needs to be updated. Also, need pictures for the website. It was decided that the state that is hosting that year's conference gets to pick the home page photo.
- b. **Other Topics:** There is still a need for industry representatives to participate in panel discussions at the Annual Conference. Six exhibitors have committed and the early bird registration for exhibitors has been extended to August 15. Justice offered to help and Maya will put him in touch with the Exhibitor Committee. The deadline for attendee registration is August 20.
- c. **NEXT MEETING:** The next meeting is scheduled for August 17 at **2:30 pm (CDT)**.

The meeting was adjourned at 3:01 pm.

ACTION ITEMS

Item:	Responsible:
1. Send updated Info to Maya & Pleas to post on the website.	All Board Members
2. Designate a Chapter representative who will have access to post items to the SS website.	Chapter Leaders
3. Arrange for website training with Chapter representatives and SS designees.	Maya Rao

ATTACHMENT 1
CONSENT AGENDA

July 20, 2016
Consent Agenda
Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Past meeting minutes (back to December 2015) have not been posted to the website.

Item #2: Treasurer's Report

Activities:

- Paid the Jackson Free Press annual contract fee of \$490.
- Paid the Jackson Free Press remaining website design fee of \$495.

Total Funds	\$14,626.49
Investment (CD at First Tennessee)	\$10,379.35
Available Balance	\$4,247.14

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. Education/Scholarship
- h. Young Professional
- i. Membership report
- j. A&WMA International Report

Item #4: Old Business

Item #5: New Business

Item #6: Next Meeting Date and Time

August 17, 2016 at 2:30 pm.