

**MINUTES
SOUTHERN SECTION A&WMA CONFERENCE CALL
MARCH 16, 2016**

PRESENT

Dallas Baker, Wade Bice, Betty Ruth Fox, Andrea Gardiner, Chris Hurst, Tom Lotz, Maya Rao, Joan Sasine, Don Sodersten, Kelley Spence, and Cynthia Walaitis¹

CALL TO ORDER

The meeting was called to order by Maya Rao at 2:32 p.m. CDT and roll was called.

CONSENT AGENDA

See attached.

SECRETARY'S REPORT

See Consent Agenda. The February Meeting Minutes were provided to the Board prior to the March Meeting. The Section is in the process of updating its website; meeting minutes will be made available on the website once the updates are complete.

TREASURER'S REPORT

| | |
|---|--------------------|
| Total Funds | \$15,060.10 |
| Investment (CD at First Tennessee) | \$10,368.96 |
| Available Balance | \$4,691.14 |

During the February meeting, there was discussion related to the current balance and the potential need to increase the available liquid balance. It was mentioned that there may be a need to transfer funds from the CD to the checking account, acknowledging that there may be penalty for opening the CD early. No new information regarding the potential penalties was presented and the action item remains open.

Joan indicated that the GA Chapter is still waiting on the IRS reimbursement of approximately \$7,000. As previously noted, this would result in additional funds entering the Southern Section's bank account.

COMMITTEE REPORTS

- **Section Report:** No report.
- **Alabama Chapter:** Wade Bice provided the report for the AL Chapter.

¹ The members present represent a quorum.

- The AL Chapter recently held a well-attended Student Chapter Meeting, with 16 students in attendance.
 - The Chapter BOD elections were completed. With the new Board in place, the Chapter's 501(c)(3) application could be completed and Wade indicated he planned to send it in on March 16, 2016.
 - The AL Chapter is planning a dinner meeting in Mobile during the first week in May and dinner meeting during June, possibly at a minor league baseball game, possibly piggy-backing on to the upcoming ADEM Meeting.
 - The AL Chapter is working on their Annual Report, which is due by 3/31.
- **Georgia Chapter:** Joan Sasine provided the report for the GA Chapter.
 - The GA Chapter is planning a Brown Bag lunch in May and a joint networking event on May 10.
 - The GA Chapter has finalized the agenda for the Regulatory Update conference which will be held on March 29, 2016 and will feature USEPA and GA EPD speakers. There will be updates on waste topics, air topics, and vapor intrusion topics. The cost is \$60 for AWMA GA Chapter members and \$100 for non-members.
- **Mississippi Chapter:** Betty Ruth Fox provided the report for the MS Chapter.
 - The MS Chapter is in the process of planning the Southern Section annual meeting which will be held in September in Biloxi.
 - The MS Chapter is partnering with the MS Bar Association on several events including:
 - 4/13 event in Jackson on the topic of Waters of the U.S.
 - 4/20 event in Biloxi on the MS Redevelopment Act
 - The MS Chapter is partnering with Butler Snow for an event on 4/28 on air topics.
 - A social event is scheduled in Jackson on March 31.
 - The MS Chapter is on track to submit their Annual Report by the due date of 3/31.
- **East TN Chapter:** No report.
- **West and Middle TN Chapter:** Don Sodersten provided the report for the W/M TN Chapter.
 - A Lunch and Learn on the topic of TDEC waste management updates was presented by Pat Flood, TDEC's Director of DSWM, on February 22, 2016 at LP Products. It was well attended with approximately 40 attendees.
 - A brown bag lunch on the topic of leak detection is being scheduled for April.
 - An event with the TN Manufacturers Association on the topic of sustainability is being scheduled for June.
 - An advocate for natural gas powered cars has contacted the chapter and expressed interested in presenting information; this will likely be scheduled for the Fall.
 - The TN Chapter is in the beginning planning stages for the 2017 Section Conference.
 - The TN Chapter submitted their Annual Report, which was due by 3/31.
- **Education/Scholarship:** Pleas McNeel provided the report.
 - The Board voted to offer one scholarship for \$1,500; Don Sodersten made the motion, Betty Ruth Fox seconded the motion, and the motion passed.
 - There is the possibility that a 2nd scholarship could be offered at a later date.

- **Young Professional:** no report.
- **Membership:** Justice Manning provided the membership report prior to the meeting and it was included in the Consent Agenda (attached).

NEW BUSINESS

- a. **International A&WMA:** Dallas Baker provided the report.
 - The Annual Conference will be held in June in New Orleans this year. The preliminary program for the conference has been released. Here is a link to the Annual Conference website for more info: <http://ace2016.awma.org/>. They are still looking for a flagship sponsor (\$50,000).
 - Nominations for officers were due on March 17. Elections are typically in the Fall.
 - The overall budget for 2016 is looking very healthy.

OLD BUSINESS

- a. **Website Update:** Three quotes were obtained for upgrading the Section’s website: TAB Creative, Knol Aust, and Jackson Free Press (JFP). The JFP quote was the most in line with the Board’s goals of cost-effectiveness, user-friendliness, and availability of responsive customer service. The Board members had several questions about the JFP quote, which Maya agreed to relay to JFP for response. It was agreed that the questions/answers would be provided to the Board members for review via email, with a follow-up vote to accept the JFP proposal. The Board members voted via email to accept the JFP proposal. The vote was final on March 23, 2016 with 11 “yes” votes and 0 “no” votes.
- b. **Science Fair:** Pleas McNeel shared that the MS Chapter is planning on moving forward with offering a certificate award at the state science fair. The award name will be the Justice Manning Award for Environmental Excellence.
- c. **Southern Section Conference:** Betty Ruth shared that the pricing for the exhibitors has been finalized. Maya offered to send that out to the Board.
- d. **Update on penalty for opening CD early:** no update.
- e. **Revenues from GA conference:** Joan Sasine reported that the Southern Section conference put on by the GA Chapter made approximately \$1800 in profit.

NEXT MEETING

The next meeting is scheduled for **April 20, 2016 at 2:30 pm (CDT)**.

ADJOURN

The meeting was adjourned at approximately 3:15pm.

ACTION ITEMS

| Item: | Responsible: |
|--|----------------------|
| 1. Relay website questions to JFP and communicate to Board. | Maya Rao |
| 2. Determine the penalties for opening the CD early. | Shelly Forbes |
| 3. Send SS conference exhibitor pricing to the Board. | Maya Rao |

ATTACHMENT 1

CONSENT AGENDA

March 16, 2016
Consent Agenda
Southern Section AWMA

Item #1: Secretary's Report and Meeting Minutes

Past meeting minutes from December and January have not been posted to the website.

Item #2: Treasurer's Report

| | |
|------------------------------------|-------------------|
| Total Funds | \$15,060.10 |
| Investment (CD at First Tennessee) | \$10,368.96 |
| Available Balance | \$4,691.14 |

Item #3: Committee Reports

- a. [Section report by Chair]
- b. [Alabama Chapter]
- c. [GA Chapter report]
- d. [MS Chapter report]
- e. [E TN Chapter report]
- f. [W/M TN Chapter report]
- g. Education/Scholarship
- h. Young Professional
- i. Membership report: Since the last meeting Justice has notified 13 former members whose membership had lapsed in January plus 6 others whose membership was lapsing at the end of February; received a reply from one who had just renewed his membership. In addition, 13 new members (1 in Jan. and 12 in Feb.) were welcomed into the Section, one of whom replied. Lastly, 39 members who renewed their membership were contacted via email to acknowledge their renewal and to thank them for doing so. For the month of February, 252 members were enrolled in the Southern Section, down from 258 in January. A request to HQ with a reminder about 10 days later went unheeded, or at least not answered.

Item #4: Old Business

- a. Discuss the penalties for opening the CD early.
- b. Evaluate the anticipated income and expenses for 2016 in order to determine the need to open the CD early.
- c. Provide revenue details from the GA conference to use as a reference for the MS conference.
- d. Discuss evaluation of current website hosting and alternative website hosting options and determine path forward.
- e. Vote on the 2016 Scholarship Amount.
- f. Discuss Science Fair costs.
- g. Other?

Item #5: New Business

Item #6: Next Meeting Date and Time

April 20, 2016 at 2:30 pm.